| **Paper 1 Skills** | **Audit** | Date revised | Date revised | Date revised | **Audit** | Date revised | Date revised | Date revised |
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| I can identify and highlight relevant information in an unseen passage. |  |  |  |  |  |  |  |  |
| I know the method for writing a summary. |  |  |  |  |  |  |  |  |
| I can identify imagery (metaphor and simile). |  |  |  |  |  |  |  |  |
| I can explain the meaning of images and comment on the effect they create. |  |  |  |  |  |  |  |  |
| I can write a news report. |  |  |  |  |  |  |  |  |
| I can write a magazine article. |  |  |  |  |  |  |  |  |
| I can write a journal. |  |  |  |  |  |  |  |  |
| I can write a speech. |  |  |  |  |  |  |  |  |
| I know how to set out and write the transcript of an interview. |  |  |  |  |  |  |  |  |
| I know how to write a report. |  |  |  |  |  |  |  |  |
| I know how to write a letter. |  |  |  |  |  |  |  |  |
| **Paper 2 Skills** |  |  |  |  |  |  |  |  |
| I can identify key points in an argument. |  |  |  |  |  |  |  |  |
| I can evaluate points in an argument, identifying strengths, weaknesses, inconsistencies and alternative views. |  |  |  |  |  |  |  |  |
| I can use my reading to plan and write an argument of my own. |  |  |  |  |  |  |  |  |
| I can write a speech. |  |  |  |  |  |  |  |  |
| I can write a magazine article. |  |  |  |  |  |  |  |  |
| I can write a letter. |  |  |  |  |  |  |  |  |
| I can write a description which includes a variety of points of focus. |  |  |  |  |  |  |  |  |
| I can plan a narrative with a clear structure and convincing characters and setting. |  |  |  |  |  |  |  |  |
| I can vary sentence types and structures for effect. |  |  |  |  |  |  |  |  |
| I can use a range of precise vocabulary. |  |  |  |  |  |  |  |  |
| I can paragraph and punctuate my work accurately including, where appropriate, dialogue. |  |  |  |  |  |  |  |  |