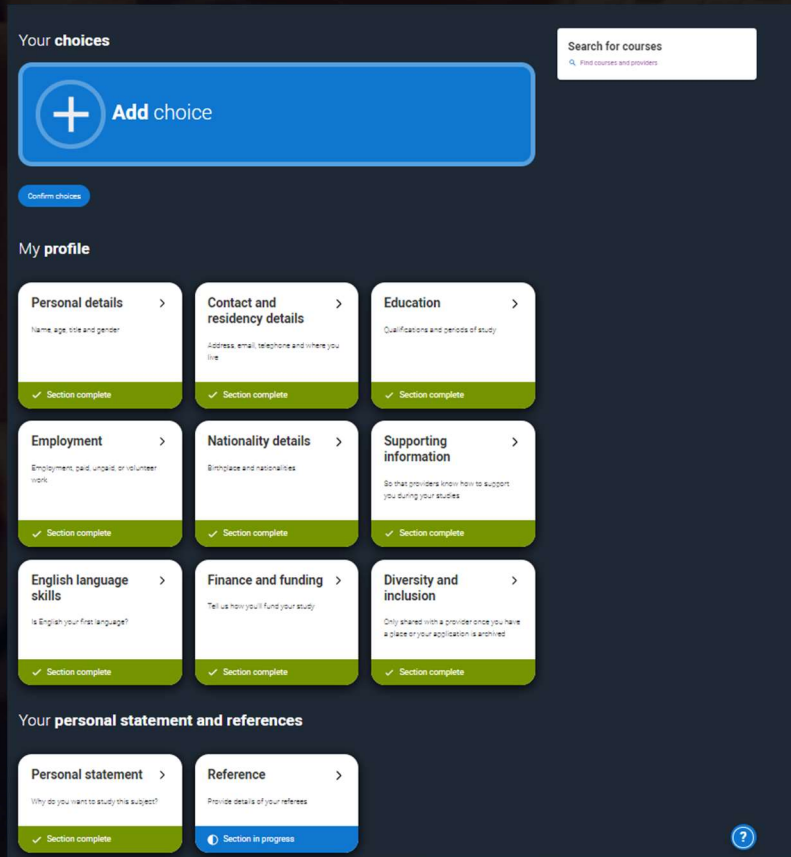# UCAS PERSONAL STATEMENT WORKSHOP

The UCAS application

Sections to complete:

1. Personal details
2. Contact and Residency
3. Education
4. Employment
5. Nationality Details
6. Supporting Information
7. English language Skills
8. Finance and Funding
9. Diversity and Inclusion
10. Personal Statement

Tutor adds reference

UCAS

Universities/colleges

UCAS

The UCAS application

Sections to complete:

1. Personal details
2. Contact and Residency
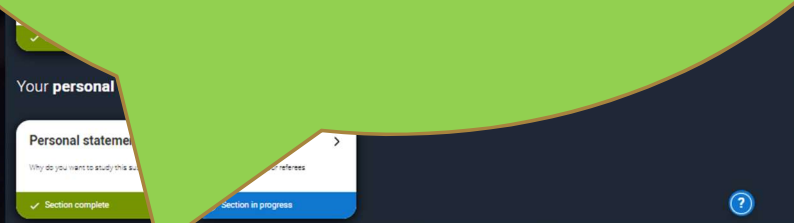3. Educa...
4. ...

KEY MESSAGE ONE:

WHEN YOU CLICK 'PAY & SEND' WHEN ALL SECTIONS ARE COMPLETE.
THIS ONLY SENDS YOUR APPLICATION TO ME.
IT DOES NOT SEND IT TO THE UNIVERSITIES.
IT CAN BE RETURNED TO YOU IF THERE ARE ERRORS.
IT IS THE WAY YOU INDICATE TO ME THAT YOU ARE READY TO COMPLETE THE SUBMISSION PROCESS.

KEY MESSAGE TWO:

YOU ARE LIKELY TO RECEIVE EMAILS FROM THE UNIVERSITIES THAT YOU HAVE APPLIED TO.
YOU NEED TO PAY ATTENTION TO YOUR INBOX.
SOME OF THOSE EMAILS MAY REQUIRE YOU TO RESPOND, SUCH AS SENDING SCANS OF GCSE CERTIFICATES.
WE (SCHOOL/ME/TUTOR ETC.) DO NOT SEE THESE EMAILS. WE CAN HELP YOU WITH THEM BUT ONLY IF YOU ASK FOR IT.
YOU CAN LOSE YOUR PLACE/OFFERS IF YOU DO NOT RESPOND.

Your personal

Personal statement
Why do you want to study this su...   ...referees
✓ Section complete   Section in progress

UCAS

TRUE OR FALSE?

- **All universities receive and read your Personal Statement to help them to decide whether to offer you a place.**

- **Universities put different weightings on how important your Personal Statement is when deciding whether or not to make you an offer.**

- **In your Personal Statement, you should list all of your qualifications that you have achieved so far and tell them what your Predicted Grades are.**

- **It is best to get as many people (parents/tutor/teacher/next door neighbour) to read and give you feedback on your Personal Statement.**

Personal statement

- The only section a student has total control over.

- Their only chance to sell themselves as an individual.

- One personal statement for all choices.

- Maximum of 4,000 characters or 47 lines.

- Minimum of 1,000 characters.

- No spelling or grammar check.

- No formatting, e.g. bold, italics, or underline.

UCAS similarity detection service – remember, every personal statement is run through software to check for plagiarism.

UCAS

Personal statement – top tips

Students need to tell providers about their:

- academic achievements – past and present

- enthusiasm – go beyond the syllabus

- interest in their chosen subject

- knowledge of the subject

- independent study skills

UCAS

Personal statement – top tips

Universities and colleges will ask:

- have they chosen the right subject for the right reasons?

- can they survive in an intense and pressured atmosphere?

- do they have a range of interests and aptitudes?

- do they have a depth of interest in the subject?

- has the candidate studied independently?

- does the student appear motivated and committed?

- do they possess the required skills to be successful on the course?

UCAS